

Environmental Policy Statement

PA Group recognises its moral and legal responsibilities with respect to all environmental issues. The company will minimise any adverse impact of its activities on both the local community in which it operates, and on the global environment.

The Objectives of the company environmental policy are as follows:

- To establish an environmental management system to meet the requirements of BS EN ISO 14001:2004 to which we are accredited.
- To create awareness amongst staff of environmental issues relating to our business.
- To identify areas where environmental improvements can be made.
- To incorporate environmental consideration into the purchasing processes.
- To disseminate information to staff relating to environmental matters.
- To provide appropriate advice to clients on environmental matters.
- To take into account environmental considerations associated with our work.
- To monitor our environmental performances against set objectives and targets.
- To comply with all legal requirements relevant to our business and other requirements to which we may subscribe.

Company's organisation for the promotion and implementation of this policy is the same as that provided in our Health and Safety Policy. Overall responsibility for issuing, updating, revising and implementing the Environmental Policy rests with the Managing Director, Chris Miller-Hanna. In his absence, responsibility is passed to the Quality Manager, Gaetano Cristiano.

These responsibilities include:

- Implementation of the Environmental Policy at our head office.
- Overseeing the implementation of the Environmental Policy at other company locations.
- Ensuring that other persons with individual responsibilities are complying with the policy.
- Organising and training new and existing staff so as to ensure that they carry out their work with proper regard to environmental matters.
- To ensure that all necessary records are kept.
- To monitor the company's environmental performance in relation to set targets.
- To ensure that P A Group staff are continuously aware of current/changing environmental legislations, objective and targets.

Aims of the Policy

A preliminary assessment of environmental issues relevant to our activities suggest that the following should be addressed in our Environmental Policy:

- Minimize any adverse impact of the company's operations in so far as they may cause any disturbance to the local environment and reduction in the quality of life of local residents.
- Take steps to conserve natural resources; in particular those that are nonrenewable.
- Minimise emissions to atmosphere water and land.
- Minimise waste arising from our operations and ensure that such waste is properly disposed.

The issue of noise arising from activities at our head office may be the cause of nuisance to neighbours. This is the only potential and significant adverse impact of our business to the local community, although operating within a business centre means this impact will be minimal.

Whilst no complaints, formal or informal, have been received, the issue of noise may arise in the future. Therefore the attention of all the staff is drawn to the need to minimise noise when entering the premises outside normal working hours. In particular, attention is drawn to noise arising from motor vehicles in this connection.

The company is not by virtue of the nature of its business a consumer of non-replenishable resources, save being a consumer of energy, which may draw on such resources. The construction of our office premises is such that we have sole control over the usage of energy for lighting, heating and water within the premises.

The consumption of electricity for lighting and office equipment is minimised by taking steps to ensure that all non-essential equipment is switched off outside normal working hours. This practice is brought to the attention of all staff.

The office premises are heated by a gas-fired hot water radiating heating system. The consumption of gas is confined to heating, and there are no other gas appliances within the premises. Gas usage is comparable to that of a typical residential property. The heating system is controlled by a thermostat and timing circuit, which is programmed to minimise heating and thereby gas consumption. Company cars follow European Directives Euro 3 and Euro 4 on emission of CO₂. Usage of train and buses is encouraged.

The consumption of water at the office premises is confined to domestic activities such as beverage making, cleaning and sanitary facilities. The supplier meters water consumption.

Waste

We recognise that the disposal of waste arising from our activities, be it by landfill or incineration, may have adverse effect on the environment. Special regulations apply to the disposal of asbestos waste arising from our operations. Arrangements must be made with a contractor licensed by the Waste Regulator for the transport and disposal of this waste.

It is the responsibility of the Quality Manager and Project Managers to ensure that all asbestos waste is conveyed and disposed of in accordance with the Hazardous Waste Regulations 2005. Particle Analysis' policy is to recycle paper and plastic. This is disposed of in appropriate waste containers situated in our premises. The Managing Director will undertake periodic audits to ensure that adequate records are kept.

Where such an incident should occur at head office, it is responsibility of the Technical Manager to notify the enforcement authority. Where such an incident occurs on site it is the responsibility of the appropriate Project Manager to make the notification. All notifications must be advised to the Technical Director.

There are no significant emissions to the atmosphere, save that from motor vehicles, associated with our activities. It is a requirement that all managers give consideration to the use of public transport for both themselves and any staff under their control in travelling to and from clients' sites. It is recognised that equipment may need to be transported to and from some sites on a daily basis.

Where journeys involve personnel only and travel by public transport is conveniently available and then it will be used in preference to a company vehicle. In particular, company vehicles are not to be used for regular journeys from our head office into central London area.

Emissions to air from motor vehicle usage associated with our business has been addressed as follows:

- By encouraging staff attending sites within the M25 to use public transport such as train & underground.
- By ensuring company vehicles are leased or purchased in compliance with the EU Directive emission limit (related to NO_x, CO, HC) Euro 4 and 5 (2005).

There is no other emission to water or land associated with the activities except those arising from disposal of waste.



Chris Miller-Hanna
Managing Director